



**WATER AND SEWER
CUSTOMER SERVICE**
P.O. Box 427
Herndon, VA 20172-0427
(703) 435-6814
utilities@herndon-va.gov
herndon-va.gov



Landlord Authorization Form

Per Section 15.2-2119 of the Code of Virginia: the following information is required for a tenant to obtain water and sewer service in the Town of Herndon

PROPERTY ADDRESS _____

TENANT DETAILS (*attach additional forms for multiple tenants*)

Full Name _____
Phone Number _____
Social Security Number _____

Full Name _____
Phone Number _____
Social Security Number _____

Full Name _____
Phone Number _____
Social Security Number _____

The above named tenant(s) is authorized to obtain service at the above address.

Property Owner Name _____
Mailing Address _____
Phone Number _____
Email (optional) _____

I have read and understood the Town Ordinance Article IV, Section 74-421(D) Billing and Responsibility for Payment.

Property Owner Signature & Date: _____

Department of Finance

777 Lynn Street, Herndon, Virginia 20170-4602 FAX (703) 435-8121
www.herndon-va.gov